

**ARKANSAS DEPARTMENT OF HUMAN SERVICES
STATE INSTITUTIONAL SYSTEM BOARD**

**Division of Behavioral Health Services
Administration Building
4800 West 7th
Little Rock, Arkansas 72205**

Thursday, April 8, 2010

Members Present: Micheal Burden, Chairman
Clara Ferron
Dianne Thomas
Stephen Foti

DHS Staff Present: Steven Jones, DHS Deputy Director
Breck Hopkins, Chief Counsel, DHS Office of Chief Counsel
Ron Angel, Director, Division of Youth Services
Doyle Young, Program Administrator, Division of Youth Services
Mickey Yeager, Operational Analysis Manager, Division of Youth Services
David Laffoon, Director, Division of Behavioral Health Services
Charles Smith, Administrator, Arkansas State Hospital
Glenn Sago, Facility Manager, Arkansas State Hospital
Ed Hood, Administrator, Arkansas Health Center
Scottie Leslie, Admin. Assistant, Division of Behavioral Health Services

Chairman Micheal Burden called the meeting to order at 1:30 p.m.

Mr. Burden welcomed members and guests. He noted the location of this meeting was changed from Dermott to Little Rock.

APPROVAL OF MINUTES FROM JANUARY 14, 2010 MEETING

Mr. Stephen Foti made a motion that the minutes of January 14, 2010 meeting be approved.
Ms. Clara Ferron seconded the motion. Motion passed.

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT

The Division of Behavioral Health Services (DBHS) report had been previously distributed and is attached to the meeting minutes.

Mr. David Laffoon, DBHS Director, asked Mr. Charles Smith to present the report for the Arkansas State Hospital.

Arkansas State Hospital

Mr. Charles Smith asked Mr. Glenn Sago to give a detailed report on the economic stimulus projects at the Arkansas State Hospital (ASH).

ASH Economic Stimulus Projects

- Replace HVAC System on Forensic Units 5 & 6: Mr. Sago reported ABA has sent the project back to the architect and engineer three times. ABA now has it for review. A date has not been set to advertize or bid. Mr. Smith stated the architects expect this project to take nine to ten months. Plans are to move patients from Unit 6 upper to the now vacant Unit 3 upper and then move the other forensic patients around within forensic unit in order to accommodate the construction crews.
- Seal and Tuck Point Forensic Unit 5 & 6: This project will be advertized on April 20 and released for bidding on April 27.
- Seal and Tuck Point of the Court Building: The budget of this project is \$125,000. ABA bid this project out and the winning approved bidder came in at \$126,685. Rex Morris asked Mid-Continental Restoration Co. Inc, the low bidder, for a lower price and was able to get them to lower the price to \$121,248 for a savings of \$5,437 from their first bid. ABA is now reviewing the bid to determine why they were able to lower the bid. The bidder has been asked to itemize the lower bid. ASH is waiting on a notice to proceed from ABA.

Mr. Smith reported the new sign package has been approved by ABA. This project is estimated to cost \$27,000 and has been put on hold until the budget crisis has passed.

Mr. Smith reported the estimated total, not including architectural or engineering fees, for the CMHC roof and HVAC project is \$1,848,635. A copy of the estimate was provided to CMHC about a month ago. CMHC has not responded. Mr. Stephen Foti asked if this project is to be funded through increased rent. Mr. David Laffoon confirmed that was proposed but due to the high cost some GIF funds will need to be requested. Mr. Micheal Burden asked if the roof and HVAC would have to be done at the same time. Mr. Smith replied some of the HVAC is on the roof. Mr. Laffoon noted mold is a problem in this building that was built in 1964. Mr. Foti stated it would be cheaper to move CMHC and shut the building down. Mr. Burden recommended the new roof and HVAC project be split with the roof repaired first. Mr. Smith will contact CMHC to discuss the project. Mr. Foti asked how many square feet are in the CMHC building. Mr. Sago replied 26,000 square feet. Ms. Ferron questioned the safety of a building of that age. Mr. Burden noted the estimate for the roof is \$300,000 and the estimated cost of the HVAC system is an additional 1.5 million. Chairman Burden noted to protect the building that the roof should be repaired. Chairman Burden stated since the heat and air is still working before spending 1.5 million dollars on the HVAC system other options need to be considered.

Mr. Smith reported a portion of the forensic camera system project is scheduled to be complete by April 15. Approximately \$100,000 is needed to finish this project. Mr. Laffoon stated money should be available in the new fiscal year. Mr. Burden asked if all the equipment had been purchased and if the remaining cost was for installation. Mr. Smith confirmed stating the wiring/fiber optics needs to be run across from the forensic building into the new hospital to connect into a common system. This is an improved system over the camera system that was put into the new hospital just a few years ago.

The new speaker system and panic alarm system for the forensic units, activity center, administrative areas and units 3 & 4 has been installed. These systems are connected to the new hospital and will enable announcements and alarms to be heard throughout the forensic units and new hospital to ensure patient and staff safety.

Arkansas Health Center

Mr. Ed Hood reported the multipurpose room project has been completed. The multipurpose room provides a meeting area for up to 200 people for training, seminars and meetings. It is a very nice addition to the facility that will be used for many years to come.

AHC Major Capital Improvement/Stimulus Projects

- Underground utilities: Mr. Hood reported he was told the architects and engineers would send final drawings to ABA by April 1 and it would take about two months to release for bids. He learned this week the drawings have not been turned in to ABA. Mr. Hood sent a letter to the architects today requesting action. He reported they will be moving aggressively forward with this project. This is a 1.5 million dollar project for new sewer, water, gas lines and major infrastructure repair on the AHC campus.
- Dietary equipment in central kitchen: In March 2009 DHS allotted 1.5 million dollars in stimulus funds for the upgrade and replacement of the dietary equipment in the central kitchen and bakery. Equipment will include a large vent-a-hood that covers all the cooking area. As of this date, the architect has not sent the final drawings and schedules of equipment items and repairs to ABA. This is the building that received a new roof last year. Hopefully this building will be completed by the end of 2010. The new food carts were put into place in November 2009.
- The flooring and HVAC projects for Building 80 will go on simultaneously. The projects started on March 29. The asbestos abatement was completed April 7. The floor tiling will begin in the next couple of weeks. In the meantime, AHC staff is painting to give the units a nice fresh look. As the floor is replaced, the 300 water source heat pumps that sit on the floor will be set. This should correct the mold and humidity problems that AHC has had in the past. The engineers say it will create a balanced air system within the large building. These projects are expected to be completed by end of December 2010.

Mr. Laffoon reports the consensus of the owners is to sell the Arkansas Services Center building. The Arkansas Services Center is now managed by the Arkansas Building Authority (ABA). The building owners are looking at sites to move their programs. DBHS has two units that will have to be moved to other locations. Chairman Burden stated in the future the SIS Board will need to vote on selling the DHS share of the property. Mr. Breck Hopkins, Chief Counsel, agreed noted in the future the SIS Board will have two or three votes before voting on the actual sale of the property.

DIVISION OF YOUTH SERVICES REPORT

The Division of Youth Services' (DYS) report has been previously distributed to the Board and is attached to the minutes. Mr. Ron Angel, DYS Director, stated he asked Mr. Doyle Young to send the Chairman of the SIS Board a copy of the correspondence on DYS institution's construction projects. Chairman Burden acknowledged receipt of the e-mails and stated he approved. Mr. Angel asked Mr. Young to present the report.

ARRA Report

Arkansas Juvenile Assessment and Treatment Center - Alexander

Mr. Young reported on the construction of the new education facility at the Arkansas Juvenile Assessment and Treatment Center (AJATC) in Alexander. Mr. Young said DYS is expecting a notice to proceed by mid-April and break ground by the end of April. The water line portion of this project was over the projected estimate and required rebidding. AJATC and the surrounding area had suffered from poor water pressure in the last couple of years due to construction of housing projects. A contingency amount was included that will cover possible water line problems that might occur with increased water pressure. The rebid came in at \$45,900 which was down \$15,000 from the initial bid. Mr. Young stated now is an amazing time to be in construction; the market is volatile. The bid has been sent to the Governor's office for review and approval.

Colt and Harrisburg

Only minimal work has been completed on the construction of new additional educational spaces at Colt and Harrisburg. The soils engineer has put a hold on both projects due to poor site conditions the result of continual wet weather. Mr. Young reported they are looking for seven days of dry weather to start foundation work.

Dermott

The foundation at the Dermott site has been poured. They should start framing next week.

Mansfield

The low bidder of the new facility at Mansfield project was HYDCO, Inc. with a bid of \$6,649,000. During the disclosure portion of the ABA contracting requirement it was disclosed that the company is owned by State Representative Barry Hyde. As a result, it will be necessary to have the contract reviewed by a legislative interim committee. This will delay the notice to proceed by approximately 45 days.

Lewisville

Mr. Young reported the low bid on the Lewisville dormitories and remodel project was above the estimate provided ABA. This required the project to be rebid. Due to saving on other projects, the architects were provided with instructions to improve product specifications not only on this project but also the Dermott, Lewisville and Colt projects. Energy efficiency was the priority. Items changed included: the increasing the SEER value of the HVAC system, insulation rating was increased, windows were upgraded and structural amenities were added that will improve all of the buildings to make them as green as possible. Also, a more complete furniture package was added at Lewisville. The rebid package has been returned for ABA review and approval to bid. Mr. Young stated they anticipate this project to be rebid in early May.

DYS Facility Reports

Mansfield Juvenile Treatment Center

The floor repair in Dorm #2 has been completed. This project included the removal and replacement of cracked and damaged tile. The repair also included the repair of a foundation crack and leveling the floor.

Alexander Juvenile Treatment and Assessment Center

A project to improve drainage in front of the new dorm has been completed. An alarm panel in Dorm #1 was not functioning and was repaired immediately.

Dermott Juvenile Correction Center

Two main sewer lines serving the facility kitchen became clogged and could not be cleaned out using the normal above ground methods. Both lines had to be dug up and portions cleaned out and unclogged. A sprinkler head malfunctioned in the dormitory and had to be replaced.

Mr. Stephen Foti made a motion to approve all the reports. Ms. Dianne Thomas seconded the motion. Motion passed.

NEW BUSINESS

Mr. Charles Smith asked the Board's approval, presuming money is available in the upcoming fiscal year, to redo the bathrooms on both the Forensic Units and Unit 3. The bathrooms currently have the original one-inch tile that was installed in 1964. A poured epoxy material will be used in the bathrooms. This epoxy material was used in the bathrooms at the new hospital and has proven to be durable and easy to clean. The project is estimated to cost \$87,000. Mr. Stephen Foti asked how many bathrooms would be redone. Mr. Sago replied 16-half baths and 12-bathrooms with showers.

Ms. Clara Ferron made a motion to proceed with the restrooms project on the Forensic Units and Unit 3. Ms. Dianne Thomas seconded the motion. Motion passed.

Mr. Smith asked the Board's approve to upgrade the DVR system in the new hospital. The current DVRs would be replaced with the newest, latest equipment. The new technology provides an immense difference in the video quality and microphones will allow for sound. This new technology has recently been installed in the Forensic Units. Mr. Smith noted how much technology has improved in just a few years. Mr. Smith stated if money is available in the upcoming fiscal year ASH would like to upgrade to the DVR/microphones system. The project is estimated to cost \$106,400.

Ms. Clara Ferron made a motion to proceed with the project to upgrade the DVR/microphone system in the new Arkansas State Hospital. Ms. Dianne Thomas seconded the motion. Motion passed.

Chairman Burden stated DYS gave him a Second Lease Amendment for his signature. The lease is, by and between DYS and G4S Youth Services, LLC for the Alexander Juvenile Correctional Facility that covers the building and grounds. This is a renewal on the lease. DYS Director, Ron Angel, stated this lease is secondary to the existing contract with G4S Youth Services. Mr. Angel informed the board there is no money involved. Chairman Burden asked for a motion.

Mr. Stephen Foti made a motion to renew the lease. Ms. Clara Ferron seconded the motion. Motion passed.

NEXT MEETING

The next meeting will be held July 8, 2010, at the Dermott Correctional Facility, 878 East Gaines Street, Dermott, Arkansas. Because of the distance to Dermott, Chairman Burden suggested having a light lunch at 12:00 noon with the meeting beginning at 12:30 p.m. If desired, Board members could tour the facility after the meeting. Chairman Burden stated his term expires June 30, 2010. He has requested to be reappointed to the SIS Board. He thanked the members for allowing him to chair the last two years and commended all of the department heads who work hard under a limited budget. Mark Tripp will become Chairman of the SIS Board effective July 1, 2010.

Ms. Carla Ferron made a motion to adjourn the meeting. Ms. Dianne Thomas seconded the motion. Motion passed and the meeting was adjourned at 2:35 p.m.

Respectfully Submitted:

Carlton Jones, Secretary